



PARTNERING WITH TOWNSHIPS

TOWNSHIP OFFICIALS OF ILLINOIS RISK MANAGEMENT ASSOCIATION

RISK REMINDER

Guidelines for Contractor Operations

Many townships depend on contractors and subcontractors to do work that township employees can't do. In order to avoid, transfer and reduce risk to the township we recommend the following risk management activities:

- Obtain written contracts. Do not rely on verbal assurances.
- Obtain an indemnity/hold harmless agreement in favor of your township.
- Require certificates of insurance with your township as **Additional Insured** for Liability. Liability limits should be a minimum of \$1 million.
- Please send certificates to us for review before the job begins.
- Get assurance that the contractor will adhere to OSHA safety standards.



For more information, contact your Loss Control Consultant at (888) 562-7861

CLAIM REPORTING HOTLINE (844) 562-2720 | Available 24/7