



PARTNERING WITH TOWNSHIPS

TOWNSHIP OFFICIALS OF ILLINOIS RISK MANAGEMENT ASSOCIATION

# RISK REMINDER

## WORKSITE FIRE EMERGENCIES

### *WHAT TO DO WHEN FIRE BREAKS OUT*

If the worst should happen and a fire did break out at your worksite, would you know what to do? Knowing how to react in a fire emergency can literally mean the difference between life and death.

#### YOUR FIRST MOVE

Many small and self-contained fires can be safely extinguished on the spot. However, if you are in any doubt as to the seriousness of the fire, sound the fire alarm immediately and begin evacuating the building. Know where the fire alarm boxes are situated throughout your workplace, learn your company's evacuation procedures, and know the locations of established escape routes.

#### FIGHTING SMALL FIRES

If you are certain that a small or self-contained fire does not pose an immediate threat to you, your coworkers, or the surrounding area, you may be able to put it out with the appropriate fire extinguisher. There are many varieties of fire extinguishers, but each is rated according to the type or types of fires it can put out. Before you use an extinguisher, check to see if it is rated for the type of fire you are confronting. (This information must be prominently listed on the extinguisher itself.) Please! Don't wait for a fire to learn where fire extinguishers are located and what ratings they carry. And, before you find yourself in a fire emergency, take a moment to learn the four basic types of fires.

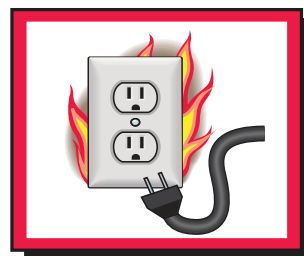
#### FOUR TYPES OF FIRES



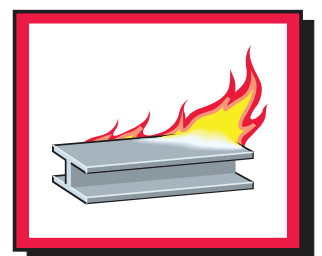
Wood, Paper,  
Cloth, Rubbish, etc.



Flammable Gas/Liquids  
(like oil, grease, paint)



Electrical Fires



Combustible Metals

#### REMEMBER

Your safety comes first. If you are in doubt about the seriousness of any fire, don't hesitate – sound the alarm and evacuate the premises.

**For more information, contact your Loss Control Consultant at (888) 562-7861**

CLAIM REPORTING HOTLINE (844) 562-2720 | Available 24/7