

**To report a claim, please call**

**800-252-5059**

**with the following information**

**TOWNSHIP - TOWING/GLASS CLAIM**

* Township Name & County
* Mailing Address
* Phone#
* Date of Loss
* Year, Make & Model of Vehicle/Equipment

**TOWNSHIP - AUTO/INLAND MARINE/PROPERTY**

* Township Name & County
* Mailing Address
* Phone#
* Date of Loss
* Year, Make & Model of Vehicle/Equipment
* Address of Property Damaged
* Description of How Damage Occurred
* Description of Damage
* Township Driver Name & Phone#

**LIABILITY CLAIM**

* Township Name & County
* Mailing Address
* Phone#
* Date of Loss
* Time
* Location
* Description of Incident
* Name, Address, Phone# of party claiming damage or injury
* Witness Name and Phone#
* Authorities & Report#

**WORKERS COMPENSATION CLAIM**

* Township Name & County
* Mailing address
* Phone#
* Date of Loss
* Time
* Location
* Employee Name, Address, Phone#
* Employee DOB, SSN & Date of Hire
* Employee’s Direct Supervisor
* Employee’s Job Description
* Description of Injury
* Body Part Involved
* Witness Information
* Treatment Facility Information
* Wage Statement if Lost Time

**CLAIM STAFF**

**Danielle Smith,** *ext. 1418* 217-477-3038 Fax

[dsmith@ccmsi.com](mailto:dsmith@ccmsi.com)

**Kelly Helenthal,** *ext. 1372* 217-477-6490 Fax

[khelenthal@ccmsi.com](mailto:khelenthal@ccmsi.com)

**Erica Sandlin,** *ext. 1263* 217-477-6863 Fax

[esandlin@ccmsi.com](mailto:esandlin@ccmsi.com)

**Julie Flynn,** *ext. 1245* 217-477-6645 Fax

jflynn@ccmsi.com

**Mike Maloy,** *ext. 1191* 217-477-6691 Fax

[mmaloy@ccmsi.com](mailto:mmaloy@ccmsi.com)

**Katie Musgrave,** *ext. 1349 2*17-477-6649 Fax

[kmusgrave@ccmsi.com](mailto:kmusgrave@ccmsi.com)